

**2003 EZ FORM PAYROLL TAX STATEMENT**

**DELINQUENT AFTER FEBRUARY 29, 2004**

BUSINESS TAX ID NUMBER	CERTIFICATE NUMBER	BUSINESS LOCATION	TAX YEAR
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**DO NOT WRITE IN PRE-PRINTED AREAS. USE BLACK INK AND STAY INSIDE BOXES. PLEASE HAND PRINT. DO NOT TYPE. DO NOT SEND PHOTOCOPY.**

- A. Final Statement for Closed Business  Date Closed \_\_\_\_\_
- B. Neighborhood Beautification Fund Designation
- C. Does business have a burglar alarm? Yes  No
- D. Enter the total number of SAN FRANCISCO employees as of December 31, 2003. 

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- E. Number that work 35 hours or more per week in SAN FRANCISCO? 

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- F. Number of SAN FRANCISCO business Partners? (if ZERO, leave blank) 

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- G. Fill in your IRS Business activity code (NAICS code). See instructions. 

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- H. BUSINESS TELEPHONE NUMBER 

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1.	<b>Total PAYROLL EXPENSE</b>	\$	<table border="1" style="display: inline-table;"><tr><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td></tr></table>																			
2.	<b>Total EXEMPT PAYROLL</b>	\$	<table border="1" style="display: inline-table;"><tr><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td></tr></table>																			
3.	Total Taxable San Francisco Payroll (Subtract line 2 from line 1)	\$	<table border="1" style="display: inline-table;"><tr><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td></tr></table>																			
4.	Payroll Tax Calculated (Multiply line 3 by Payroll Tax rate of 1.5% or .015)	\$	<table border="1" style="display: inline-table;"><tr><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td></tr></table>																			
5.	If Line 4 is less than \$500.  Check the appropriate box at bottom of page and see instructions.																					
6.	If line 4 is over \$2,500.00 enter the amount from Line 4, otherwise enter zero.	\$	<table border="1" style="display: inline-table;"><tr><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td></tr></table>																			
7.	Enter 2003 PREPAYMENT PAID (Do not include Registration Fees). If none, enter zero.	\$	<table border="1" style="display: inline-table;"><tr><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td></tr></table>																			
8.	<b>Amount you owe.</b> (Subtract line 7 from line 6. If line 7 is larger than line 6, enter zero).	\$	<table border="1" style="display: inline-table;"><tr><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td></tr></table>																			
9.	<b>Amount to be refunded to you.</b> (If line 7 is larger than line 6, enter difference). See instructions.	\$	<table border="1" style="display: inline-table;"><tr><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td></tr></table>																			
10.	<b>LATE FILING PENALTY.</b> If filed or postmarked after <b>February 29, 2004</b> , enter penalty amount. See instructions.	\$	<table border="1" style="display: inline-table;"><tr><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td></tr></table>																			
11.	<b>LATE PAYMENT PENALTY.</b> If paid after <b>February 29, 2004</b> , enter late payment penalty. See instructions.	\$	<table border="1" style="display: inline-table;"><tr><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td></tr></table>																			
12.	<b>INTEREST.</b> If paid after <b>February 29, 2004</b> , enter interest. See instructions.	\$	<table border="1" style="display: inline-table;"><tr><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td></tr></table>																			
13.	<b>ADMINISTRATIVE FEE.</b> If filed or postmarked after <b>February 29, 2004</b> , enter fee of \$35.00.	\$	<table border="1" style="display: inline-table;"><tr><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td></tr></table>																			
14.	<b>TOTAL AMOUNT YOU OWE.</b> (Add Lines 8,10,11,12,13). Make check payable to the <b>San Francisco Tax Collector.</b>	\$	<table border="1" style="display: inline-table;"><tr><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td></tr></table>																			

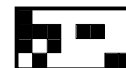
Under the laws of the State of California, I declare under penalty of perjury that I have read the foregoing and that it is true, correct, and complete to the best of my knowledge and belief.

1335

**X SIGN HERE** \_\_\_\_\_

DATE \_\_\_\_\_

B143-03



**THIS STATEMENT MUST BE FILED BY FEBRUARY 29, 2004 OR YOU WILL BE SUBJECT TO FEES, PENALTIES, AND/OR INTEREST.**

SAN FRANCISCO TAX COLLECTOR  
BUSINESS TAX SECTION  
P.O. BOX 7425  
SAN FRANCISCO, CA 94120-7425  
TAXPAYER ASSISTANCE: (415) 554-4400 TTY: (415) 554-4455

**PLEASE DO NOT TEAR APART HERE**

Online Filing: [www.services.sfgov.org](http://www.services.sfgov.org)

**2003 EZ**

**PAYROLL TAX STATEMENT**

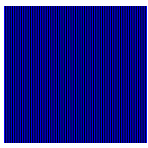
**PERIOD COVERED:** January 1 - December 31, 2003 **DELINQUENT IF PAID OR POSTMARKED AFTER FEBRUARY 29, 2004**

BUSINESS TAX ID NUMBER	OWNERSHIP NAME	PAYMENT ENCLOSED

NOTE: Payment enclosed must equal the amount stated on Line 14. (Please write your Business Tax ID or certificate number on your check.) OVER

**Check this box if Line 4 above is less than \$1.**

**Check this box if Line 4 above is \$1 or more and less than \$500.**

**BUSINESS REGISTRATION**

SAN FRANCISCO TAX COLLECTOR  
 BUSINESS TAX SECTION  
 P.O. BOX 7423  
 SAN FRANCISCO, CA 94120-7423  
 TAXPAYER ASSISTANCE: (415) 554-4400 TTY: (415) 554-4455

Online Filing:  
[www.services.sfgov.org](http://www.services.sfgov.org)

**BUSINESS REGISTRATION  
 RENEWAL FOR**

**7/1/04 - 6/30/05**

**DELINQUENT AFTER:  
 FEBRUARY 29, 2004**

BUSINESS TAX ID NUMBER	CERTIFICATE NUMBER	TAX YEAR
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**DO NOT WRITE IN PRE-PRINTED AREAS. USE BLACK INK AND STAY INSIDE BOXES. PLEASE HAND PRINT. DO NOT TYPE. DO NOT SEND PHOTOCOPY.**

A. Business Closed  Date Closed \_\_\_\_\_

B. Neighborhood Beautification Fund Designation

C. Does business have a burglar alarm? Yes  No

D. Enter the total number of SAN FRANCISCO employees as of December 31, 2003. 

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E. Number that work 35 hours or more per week in SAN FRANCISCO? 

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F. Number of SAN FRANCISCO business Partners? (if ZERO, leave blank) 

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G. Fill in your IRS Business activity code (NAICS code). See instructions. 

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H. BUSINESS TELEPHONE NUMBER 

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**PLEASE READ INFORMATION ON REVERSE SIDE**

**A. Renewing Your Registration:**

Line 1: Registration Fee (see reverse side for fee schedule). <b>If paid by 2/29/04, go to Line 6 or if paid after 2/29/04, go to Line 2</b>	\$	<table border="1"><tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr></table>						
Line 2: Add a Registration negligence penalty equal to the fee on Line 1.	\$	<table border="1"><tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr></table>						
Line 3: Add a \$25 administrative fee if your registration fee is \$25. Otherwise, add a \$35 administrative fee.	\$	<table border="1"><tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr></table>						
Line 4: Add a \$100 Payroll Tax late filing penalty.	\$	<table border="1"><tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr></table>						
Line 5: Add a \$35 administrative fee for late filing of your Payroll Tax information.	\$	<table border="1"><tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr></table>						
Line 6: Total Amount Due (add Lines 1, 2, 3, 4, and 5 above). Make check payable to the SF Tax Collector and return this signed statement with payment to the above address by February 29, 2004 to avoid additional penalties.	\$	<table border="1"><tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr></table>						

**B. Not Renewing Your Registration / Any Other Business Changes**

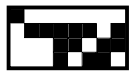
For any changes to your business, such as, address changes, additional DBA / location, closing of business, please complete and return the "Request for Information" Change Form.

**C. Please sign below and mail this statement with payment to the above address by February 29, 2004:**

- Check this box if you have no employees in San Francisco
- Check this box if you have payroll between \$66.67 and \$33,333.34

Under the laws of the State of California, I declare under penalty of perjury that I have read the foregoing and that it is true, correct, and complete to the best of my knowledge and belief.

55486



**X SIGN HERE** \_\_\_\_\_ **DATE** \_\_\_\_\_

B111-05

**PLEASE DO NOT TEAR APART HERE**

SAN FRANCISCO TAX COLLECTOR  
 BUSINESS TAX SECTION  
 P.O. BOX 7423  
 SAN FRANCISCO, CA 94120-7423  
 TAXPAYER ASSISTANCE: (415) 554-4400 TTY: (415) 554-4455

MAKE CHECK PAYABLE TO: SAN FRANCISCO TAX COLLECTOR

**BUSINESS REGISTRATION  
 RENEWAL FOR  
 7/1/04 - 6/30/05**

**PERIOD COVERED: July 1, 2004 - June 30, 2005 DELINQUENT IF PAID OR POSTMARKED AFTER FEBRUARY 29, 2004**

BUSINESS TAX ID NUMBER	OWNERSHIP NAME	PAYMENT ENCLOSED

NOTE: Payment enclosed must equal the amount stated on Line 6. (Please write your Business Tax ID on your check.) OVER