



### Declaration of Ownership of Single-Member Entity(ies)

Tax Collector Regulation 2014-2 states that the owner of a disregarded entity (“DRE”) will be the registrant and taxpayer for purposes of the gross receipts tax, payroll expense tax, and business registration requirements. This also applies to the transient occupancy tax, tourism improvement district fee, Moscone expansion district fee, parking tax, access line tax, telephone users tax, utility users tax, stadium operator admission tax, and cigarette litter abatement fee, which rely on the Business Account Number. Submit this declaration only if you are the owner of a DRE that is registered with the City and County of San Francisco.

By submitting this declaration you are authorizing the Tax Collector to transfer any gross receipts tax, payroll expense tax, business registration fee, transient occupancy tax, tourism improvement district fee, Moscone expansion district fee, parking tax, access line tax, telephone users tax, utility users tax, stadium operator admission tax, and cigarette litter abatement fee payments and liabilities from the business account of the DRE to the business account of the owner as of the “Effective Date” below. The “Effective Date” should be the date on which the DRE first became a DRE of the owner. If the owner is not yet registered with the Tax Collector, submit a Business Registration Application along with this declaration, and enter “Not Registered” under “Business Account Number” for the owner in the space below.

By submitting this declaration, you are also authorizing the Tax Collector to close the business account of the DRE. If you currently use the Business Account Number of the DRE for any City purposes, you will need to update your information with the relevant City department(s) to reflect the Business Account Number of the owner.

#### Owner Information

Business Account Number	Business Name

#### DRE Information (Attach list of additional DREs, if necessary)

Business Account Number	Name on Business Registration Certificate (Business Name or DBA)	Effective Date

I certify under penalty of perjury under the laws of the State of California that I am the authorized representative of this taxpayer and I have examined the foregoing declaration, including any accompanying documents, and the information thereon is, to the best of my knowledge and belief, true and correct, and fully compliant with all the requirements provided in the San Francisco Business & Tax Regulations Code. I acknowledge that I am providing information in response to a request for financial information pursuant to Section 6.5-1 of the San Francisco Business & Tax Regulations Code. I am required by law to complete this form in its entirety and understand this statement is subject to audit.

Signature	Date
Print Name	Title
Telephone Number	Email Address (optional)

Mail this signed declaration to: Office of the Treasurer & Tax Collector, P.O. Box 7425, San Francisco, CA 94120